

The Ian Macdonald Memorial Fund –

Guidance notes for applying

Founded by the will of Francis Robert Macdonald

Objectives of the Charity/ Types of requests the Trust will consider

- a) In promoting in such ways as the Trustees in their absolute discretion think fit the education of persons under the age of 22 years who are resident in Louth and District.
- b) In assisting such persons who are preparing for, entering upon or engaged in any professional, trade, occupation or services, by providing them with outfits, or paying fees, travelling or maintenance expenses, or by such other means for their advancement in life or to enable them to earn their living as the Trustees think fit
- c) In the provision and support with the object of improving the conditions of life for such persons in the interest of social welfare of facilities for recreation and other leisure time occupation.
- d) In making grants to any voluntary charitable organisation in the area of benefit the objects which include the promotion of education of persons under the age of 22 years who are in need of financial assistance or the provision in the interests of social welfare of facilities for recreation and other leisure time occupations to enable such persons so to develop their physical, mental and moral capacities that their conditions of life may be improved.

When grants will be allocated

The Trustees meet four times per year to consider applications and all submissions will be considered at the first available meeting.

How to apply to the Ian Macdonald Memorial Fund –

Applications must contain a **letter of recommendation** by their school, teacher or other person, **and a letter explaining what they are proposing to do with how much they require.** Send to: the Clerk King Edward VI Almshouses, School and Educational Charity Mrs Susan Needham, Manor Farm, Gayton-le-Wold, Louth, Lincolnshire, LN11 0RA

Telephone: 07811481779 Email: kevisec@gmail.com

What to include in your letter

Telling us about your circumstances, what the money will be used for and your achievement and ambitions for the future.

Each application will be considered on its own merit.

Please note that;

1. No part of the letter is held on computer.
2. No part of the letter is passed to any third party.
3. All copies of the letter distributed to the Trustees prior to the Trustees' meeting, are confidentially destroyed after the meeting.
4. The Master copy of the letter will be securely held for three years and will then confidentially destroyed.
5. It is implied that this letter is submitted by you in order that the Trustees can consider whether we can agree to accept your claim.

Ian Macdonald Memorial Fund is a charitable trust constituted by a Declaration of Trust. Transfer of the assets of the Trust to King Edward VI Almshouses, School and educational Charity took place on 9th October 1980.