

VOLUNTEERING TO FUNDRAISE

Below is a 13 week template to guide you through a volunteering programme to fundraise for a charity.

Be creative, have fun and, if you wish, work with others to scale up your ideas and complete your Volunteering section as a team.



SESSION	SUGGESTED ACTIVITY
1	<p>Find out about your chosen charity</p> <p>To make the most of your DofE Volunteering section, start by doing your research. What is the background to the charity you have identified? Identify a suitable Assessor (e.g., someone who works for the charity, or who has a connection to the charity) and contact them to ask for an initial meeting (online or over the phone).</p>
2	<p>Meet your Assessor</p> <p>When you first meet your Assessor, talk to them about your goal for this section. What do you want to achieve? Share your project ideas with your Assessor and decide how the end product will look. Some ideas include: organising a fancy dress day, running a quiz, starting a bake sale or completing a personal challenge like running a certain distance. Be creative and think outside the box!</p>



SESSION	SUGGESTED ACTIVITY
3	<p>Start working on your project</p> <p>Use your time to find out more about your project – speak to others linked to the issue and the charity you have identified to find out their needs and experiences. Research and set up an online donation page that can be shared in the coming weeks.</p>
4	<p>Start sharing your project more widely</p> <p>Create publicity materials (images, information, videos – anything to share on social media!) and start to share your project with friends and family. Don't forget to share the link to your online donation page too!</p>
5	<p>Continue your project work</p> <p>Now that the word is out about your project, spread the message more widely. Could you contact your local newspaper or radio station?</p>
6	<p>Review your progress with your Assessor</p> <p>Make sure you catch up with your Assessor to show them what you have done so far – do they have any suggestions or improvements, or do you need any support?</p>
7	<p>Continue your project work</p> <p>What resources do you need for your event, fundraising activity or campaign? Get organised ahead of time.</p>
8	<p>Be proactive</p> <p>Write to local businesses and/or your local MP asking for support.</p>



SESSION	SUGGESTED ACTIVITY
9	<p>Use social media</p> <p>Advertise your project on social media. Can you put an update on local websites or on social media? Don't forget to tag us and your chosen charity! Tell your family and friends about your progress and keep spreading the word.</p>
10	<p>Sort out your logistics</p> <p>Run through any last minute logistics for your event – double check timings, organise your resources and speak to any helpers about their roles on the day.</p>
11	<p>Event time</p> <p>It's the big day – oversee the collection of any donations if this hasn't already been handled online, and run your chosen activity.</p>
12	<p>Celebrate</p> <p>Share your success on social media and thank everyone that has supported you, including anyone you reached out to at the local newspaper, radio station or businesses.</p>
13	<p>Evaluate your project</p> <p>Make a note of your key successes and any challenges you faced during this project. Talk to your Assessor about your achievements during your time volunteering. Hand over to the next participant or group, or share your experiences with the next DofE cohort in your centre.</p>

Note: sessions can be combined or broken into multiple blocks, as long as the total time period (between session 1 and session 13) covers a minimum of three months. As a reminder, you should be doing an average of an hour of activity each week.

Suggestions for evidence:

- Activity log
- Diary entries
- Photographs/short videos
- Screenshots from social media
- Copies of any resources you create.



**YOUTH
WITHOUT
LIMITS**

DofE.org

- theDofE
- @DofE
- theDofEUK
- the-duke-of-edinburgh's-award
- dofek

The Duke of Edinburgh's Award is a Registered Charity No: 1072490, and in Scotland No: SC038254, and a Royal Charter Corporation No: RC000806. Registered Office: 9 Greyfriars Road, Reading, RG1 1NU.